



An ISO 9001-2015 Certified Institution
ST. JOSEPHS SCHOOL
ISLAMPUR, NALANDA [BIHAR] 801303

Refund Form

Name of the Students:

Adm No: Sec: Roll No

Applicant's Name: Date:

Mode of Transaction : Net Banking / G pay / Phone Pay / and other digital means: _____

Account Detail:

Remitter's Account Name	
Remitter's Account Number	
Bank	
Branch	
IFSC	
Phone Number	
Date of remittance	

Amount Transferred: Rs [in words:]

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Reason for seeking refund: _____

Signature of the Applicant

Signature of the Principal

Refund Policy :

Parent can deposit fees online from our website. Parents are requested to read, understand and agree to our Refund Policy before making online payment

- Refund will be considered only for fees wrongly paid through online mode. Offline fee paid will not be refunded in any circumstances.
- Parent has to visit the school and apply for refund on the prescribed format. School will verify the details and decide whether to grant refund or not. Following the financial rules of the school, decision made by the Principal will be final
- Minimum 10 working days will be needed to process the refund application. If refund granted, amount will be paid through bank cheque only to the concerned parent. Refund will not be given to any other person who applies on any parent's behalf.
